

# Full Paper and Poster Submission Guidelines and Procedure

## 4th International River Summit 2025

Theme: “Intelligent River Basin Management in the Age of Climate Change”

Organized by **International River Basin Foundation (IRBF)-WCPI** and **River Water User Association (India)**

## Full Paper Submission Guidelines and Procedure

### 1. Eligibility for Full Paper Submission

- Only authors whose **abstracts are accepted** for presentation (oral or poster) are invited to submit full papers.
- Papers should be **original and unpublished**, representing **innovative research, policy frameworks, or field applications** relevant to the Summit themes:
  1. Digital and Intelligent Systems for River Management
  2. Climate Change, Water Security, and Resilience
  3. Sustainable Agriculture and Horticulture
  4. Policy, Governance, and Transboundary Cooperation
  5. Community, Innovation, and Education

### 2. Paper Structure and Format

#### File Format:

- Submit as a **Word Document (.doc / .docx)**
- File name: FullPaper\_FirstAuthorName.docx  
(Example: FullPaper\_Gupta.docx)

#### Manuscript Layout:

| Section                    | Details                                                               |
|----------------------------|-----------------------------------------------------------------------|
| Title                      | Centered, bold, font size 14                                          |
| Author(s) and Affiliations | Full name(s), institution(s), country, and corresponding author email |
| Abstract                   | 200–300 words summary                                                 |
| Keywords                   | 3–5 relevant keywords                                                 |
| Introduction               | Background, significance, and objectives                              |
| Materials and Methods      | Description of study area, data, and analytical tools                 |
| Results and Discussion     | Data analysis, findings, and interpretation and figures               |
| Conclusion                 | Key insights and policy implications                                  |
| References                 | APA format (consistency required)                                     |

#### Formatting Details:

- Font: *Times New Roman*
- Font Size: 12 pt
- Line Spacing: 1.5
- Margins: 1 inch on all sides
- Maximum Length: **8–10 pages (including figures and tables)**

### 3. Figures, Tables, and Equations

- Figures and tables should be numbered sequentially and captioned clearly.
- Equations must be formatted using the Word equation editor.
- Images must be in **high-resolution (300 dpi)** format.

### 4. Submission Procedure

1. Prepare the full paper following the guidelines above.
2. Attach your paper to an email with the subject line:  
“**Full Paper Submission – [Author Name] – [Theme Title]**”
3. Email to:  
□ [rwuaconference@gmail.com](mailto:rwuaconference@gmail.com)
4. Attach proof of **registration fee payment** along with the submission.

### 5. Review and Publication

- All papers will undergo **peer review** by the **Technical and Editorial Committee**.
- Accepted papers will be published in the **Conference Proceedings** and considered for inclusion in:
  - *International Journal of Cognitive Sciences, AI, Computing and Modeling (IJCSACM)*-Online, or any other journal with publishing partners
  - *IRBF Working Papers Series*
  - *Special Issue on “Intelligent River Systems and Climate Resilience”*
- Selected papers may also be recommended for **Scopus/UGC-approved journals** (upon author consent).

### 6. Important Deadlines

| Activity                       | Date                |
|--------------------------------|---------------------|
| Abstract Submission Deadline   | [November 30, 2025] |
| Notification of Acceptance     | [December 03, 2025] |
| Full Paper Submission Deadline | [December 10, 2025] |
| Review Notification            | [January 10, 2026]  |
| Camera-Ready Paper Due         | [January 30, 2026]  |

### 7. Presentation and Copyright

- At least **one author must register** for the conference to present the paper.
- Submission implies consent for **publication and digital archiving** under IRBF proceedings.
- Authors retain copyright but grant IRBF(WCPI) non-exclusive rights for educational and dissemination purposes.

### 8. Contact for Paper Submission

**[rwuaconference@gmail.com](mailto:rwuaconference@gmail.com)**

*International River Basin Foundation, WCPI, Prayagraj (Allahabad), U.P., India*

## Guidelines for Online Poster Presentation

### 4th International River Summit 2025

Theme: “*Intelligent River Basin Management in the Age of Climate Change*”

Organized by **International River Basin Foundation (IRBF)** and **River Water User Association (India)**

### 1. Overview

The **Online Poster Presentation** segment of the *International River Summit 2025* provides an interactive platform for **researchers, students, innovators, and practitioners** to share their work on sustainable river basin management, intelligent technologies, and climate resilience.

This online mode ensures **global participation** and encourages innovative visual communication of ideas, models, and findings relevant to the Summit’s five themes:

1. Digital and Intelligent Systems for River Management
2. Climate Change, Water Security, and Resilience
3. Sustainable Agriculture and Horticulture
4. Policy, Governance, and Transboundary Cooperation
5. Community, Innovation, and Education

### 2. Poster Preparation Guidelines

#### File Format and Size

- Posters must be submitted in **PDF (preferred)** or **JPEG/PNG** format.
- Orientation: **Landscape (Horizontal)**
- Size: **A1 (841 mm × 594 mm)** or **16:9 ratio (for screen display)**
- File size should not exceed **10 MB**.
- Filename: Poster\_AuthorName\_Themecode.pdf  
(Example: Poster\_Sharma\_DIM.pdf)

#### Design & Layout Recommendations

- Font: *Clear sans-serif font (Arial, Calibri, or Open Sans)*
- Font Size: Minimum 20 pt for readability.
- Include the following sections clearly:
  1. **Title** (bold and prominent)
  2. **Author(s) and Affiliation(s)**
  3. **Introduction / Background**
  4. **Objectives**
  5. **Methodology / Approach**
  6. **Key Results / Findings**
  7. **Conclusion / Recommendations**
  8. **Acknowledgment and Contact Information**

#### Visual Elements

- Use **diagrams, charts, maps, infographics, and photographs** to enhance clarity.
- Maintain a balance between text and visuals (ideally 40% text – 60% visuals).
- Keep design minimal, consistent, and professional — use pastel or summit theme colors.

### 3. Submission Procedure

1. Prepare your poster following the format above.
2. Save the file with your name and theme.
3. Submit via email to:  
***rwuaconference@gmail.com***
4. or upload through the **Official Poster Submission Google Form** (available on <https://www.rwua.org.in>).
5. Include the following details in your email body:
  - Full Name
  - Institution / Organization
  - Poster Title
  - Theme Category
  - Mode of Presentation (Online / Offline)
  - Registration ID

### 4. Evaluation Criteria

All posters will be evaluated by the **Scientific and Evaluation Committee** based on:

- Relevance to conference themes
- Originality and innovation
- Clarity and visual presentation
- Technical or scientific content
- Policy or practical applicability

### 5. Awards and Recognition

- **Best Online Poster Award** in each theme category.
- Certificates for all accepted posters.
- Selected posters will be **featured in the Summit Proceedings** and on the **WCPI website**.

### 6. Important Dates

| Activity                           | Date                |
|------------------------------------|---------------------|
| Poster Submission Deadline         | [December 05, 2025] |
| Notification of Acceptance         | [December 10, 2025] |
| Presentation Schedule Announcement | [December 15, 2025] |

### 7. Presentation Day Instructions

- Accepted posters will be displayed in the **Virtual Gallery Platform** during the conference.
- Presenters will get a **5-minute online slot** to introduce their poster during the digital session.
- A discussion and Q&A session will follow.
- Stable internet and webcam setup are recommended.

### Contact for Poster Submissions

*rwuaconference@gmail.com* |  
WhatsApp: +91-9335354642